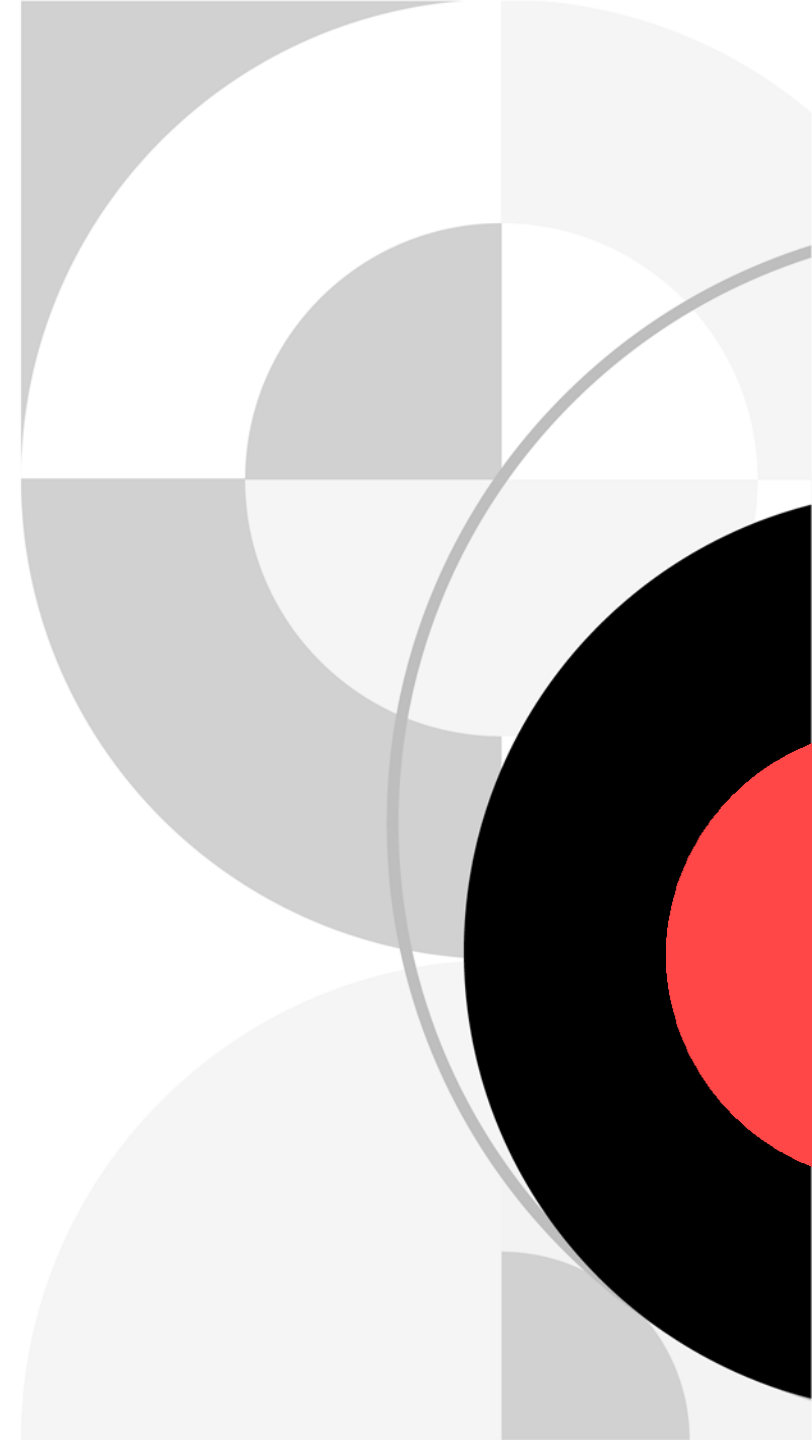


# Register for access to the MITN Purchasing Group Business Opportunities

[www.bidnetdirect.com/mitn](http://www.bidnetdirect.com/mitn)

**bidnet direct.**  
powered by mdf commerce



# Vendor Benefits

- By registering to MITN Purchasing Group, you will have the ability to:
  - Access over 260 participating local and state government agencies located throughout **Michigan**
  - Access over 1,000 local, state, and federal opportunities within **Michigan (subscription fee required)**
  - Respond electronically to bid opportunities issued by all participating agencies
  - Receive email alerts of new solicitations and amendments (**small subscription fee required**)
  - Market your company through the Advertising Profile option (**small subscription fee required**)

[www.bidnetdirect.com/mitn](http://www.bidnetdirect.com/mitn)



# Package Selection

- Select the package that makes the most sense for your company
- For maximum bid opportunities, select Federal Bids to receive matching email notification from ALL **Participating Member Agencies, State & Local, and Federal** bids across **Michigan** (subscription fee required)
- Limited package provides access to all bid information; however, you are **not notified** when you match with new information as it is published. *Vendors can still view, search, download and respond electronically to solicitations at no cost.*
- You can also add more States you are interested in doing business by clicking “Modify States”
- Press Save and Continue

<https://www.bidnetdirect.com/mitn>

**Registration**

1 Package Selection

One year  Two years (save up to 20%)

**Limited**  
\$0  
Create an account  
Member agencies bids

**Group Agencies**  
\$9 /state /month  
Billed annually  
265 AGENCIES  
Member agencies bids  
Real-time bid alerts  
Advanced search

**State & Local**  
\$36 /state /month  
Billed annually  
529 AGENCIES  
Member agencies bids  
Real-time bid alerts  
Advanced search  
Daily bid notifications  
State & local bids

**Federal, State & Local** (MAXIMUM BID OPPORTUNITIES!)  
\$45 /state /month  
Billed annually  
1354 AGENCIES  
Member agencies bids  
Real-time bid alerts  
Advanced search  
Daily bid notifications  
State & local bids  
Federal bids

Select your States (1) **Get up to 25% OFF when you select 3+ states**

Michigan x

Modify States

Save and Continue

**Order Details**

Federal Package (One year)  
Michigan MITN Purchasing Group

Sub-Total \$540.00  
Total \$540.00

Prices are in US Dollars. All fees are non-refundable. Your subscription will renew automatically every year. Your next payment of \$540.00 (plus applicable taxes) is due next year. We will place these charges against your credit card on file next year unless you cancel your subscription beforehand. You may cancel at any time, but cancellation goes into effect at the start of your next billing cycle.

**Selected States - Federal Package**

State Name

STATE NAME (# OF AGENCIES) **Select All/None**

STATE NAME (# OF AGENCIES)	State Discounts (Per Month)
<input type="checkbox"/> Alabama (1045)	1-2 states \$43.00 each
<input type="checkbox"/> Alaska (899)	3-4 states \$38.00 each
<input type="checkbox"/> Arizona (985)	5 or more states \$175.00
<input type="checkbox"/> Arkansas (1127)	
<input type="checkbox"/> California (1589)	
<input type="checkbox"/> Colorado & Wyoming (1317)	
<input type="checkbox"/> Connecticut (1242)	
<input type="checkbox"/> Delaware (883)	
<input type="checkbox"/> Florida (1257)	
<input type="checkbox"/> Georgia (1119)	

Cancel **Confirm (1) States**

# Personal Information

- In this section, you can provide the basic information of the user and your preferred login information
- Make sure to read the Terms & Conditions and attest that you are an authorized representative of your company.

## 2 Personal Information

First Name	Last Name
<input type="text" value="Nap"/>	<input type="text" value="Fortich"/>
Company Name	Phone Number
<input type="text" value="Example Construction Services"/>	<input type="text" value="518 245 2368"/>


### Connection Details

Email Address	Username
<input type="text" value="nap.fortich@exampleconstruction.com"/>	<input type="text" value="nap.fortich@exampleconstruction.com"/>
Password	Confirm Password
<input type="password" value="....."/>	<input type="password" value="....."/>

I agree to the [Terms & Conditions](#) stated herein  
I am an authorized representative of the above-named organization.

# Advertising Profile (Optional)

- Also in this section, an option is available to add your logo, product sell-sheets, catalogues, etc. to your company profile
- You can add this to your profile or click on the toggle to remove the Advertising Package. *You can always add this later.*
- Review your personal information and click “Save and Continue”
- *Note: If you did not select any paid packages, the button will say “Finalize the Registration”. Skip to page 7.*



**Stand out from the competition!**

- Advertise your company's brand & offering
- Showcase your sell-sheets & one-pagers
- Catch the attention of more buyers

Added \$64.95


## 2 Personal Information

First Name	Last Name
<input type="text" value="Nap"/>	<input type="text" value="Fortich"/>
Company Name	Phone Number
<input type="text" value="Example Construction Sevices"/>	<input type="text" value="518 245 2368"/>

### Connection Details

Email Address	Username
<input type="text" value="nap.fortich@exampleconstruction.com"/>	<input type="text" value="nap.fortich5"/>
Password	Confirm Password
<input type="password" value="....."/>	<input type="password" value="....."/>

I agree to the [Terms & Conditions](#) stated herein  
I am an authorized representative of the above-named organization.



**Stand out from the competition!**

- Advertise your company's brand & offering
- Showcase your sell-sheets & one-pagers
- Catch the attention of more buyers

Added \$64.95

**Save and Continue**

### Order Details

Federal Package (One year)	
Michigan MITN Purchasing Group	
Enhanced Advertising Profile	\$64.95
Sub-Total	\$604.95
Total	\$604.95

Prices are in US Dollars. All fees are non-refundable. Your subscription will renew automatically every year. Your next payment of \$604.95 (plus applicable taxes) is due next year. We will place these charges against your credit card on file next year unless you cancel your subscription beforehand. You may cancel at any time, but cancellation goes into effect at the start of your next billing cycle.



### User Information

Nap Fortich  
Example Construction Sevices  
nap.fortich@exampleconstruction.com

# Payment Information (if applicable)

- If any paid registration options were selected, you will be prompted to enter your credit card information
- You can review the amount and the user information on the right screen
- Finalize the registration

### 3 Payment Method

VISA  

Card Holder Name

Card Number  Expiry Date  Security Code

#### Billing Address

Address

City  Zip/Postal Code

Country  State/Province

[Finalize the registration](#)

#### Order Details

Federal Package (One year)	
Michigan MITN Purchasing Group	
Enhanced Advertising Profile	\$64.95
<b>Sub-Total</b>	<b>\$604.95</b>
<b>Total</b>	<b>\$604.95</b>

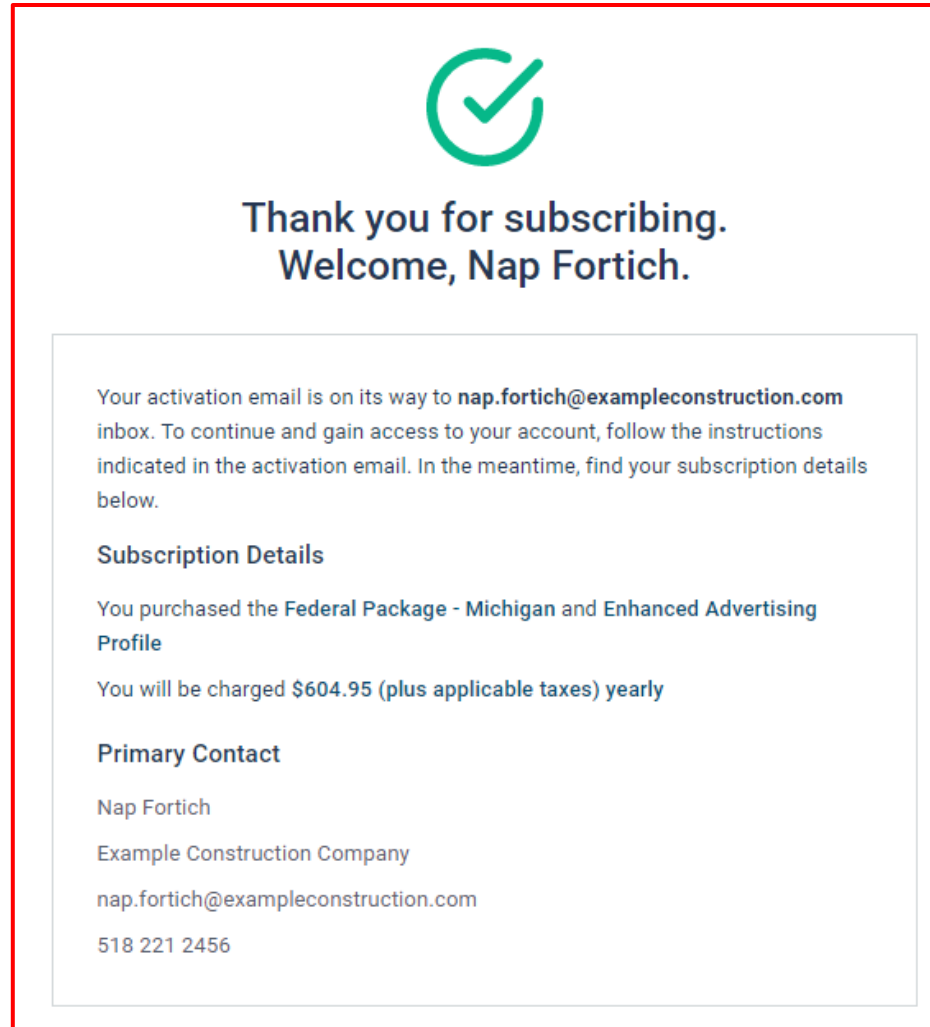
Prices are in US Dollars. All fees are non-refundable. Your subscription will renew automatically every year. Your next payment of \$604.95 (plus applicable taxes) is due next year. We will place these charges against your credit card on file next year unless you cancel your subscription beforehand. You may cancel at any time, but cancellation goes into effect at the start of your next billing cycle.

#### User Information

Nap Fortich  
Example Construction Sevices  
nap.fortich@exampleconstruction.com

# Complete & Activate Account

- This confirmation page will show your subscription details and the activation email will be sent to you in a few minutes
- **Check your email** to complete the registration process & verify your email address. *Make sure to check your Spam Inbox if you have not received your activation email.*
- Click on the link and login using the username and password you entered



The image shows a confirmation page for a user named Nap Fortich. At the top center is a green checkmark icon. Below it, the text reads "Thank you for subscribing. Welcome, Nap Fortich." The page is divided into three sections: "Subscription Details", "Primary Contact", and "Support".

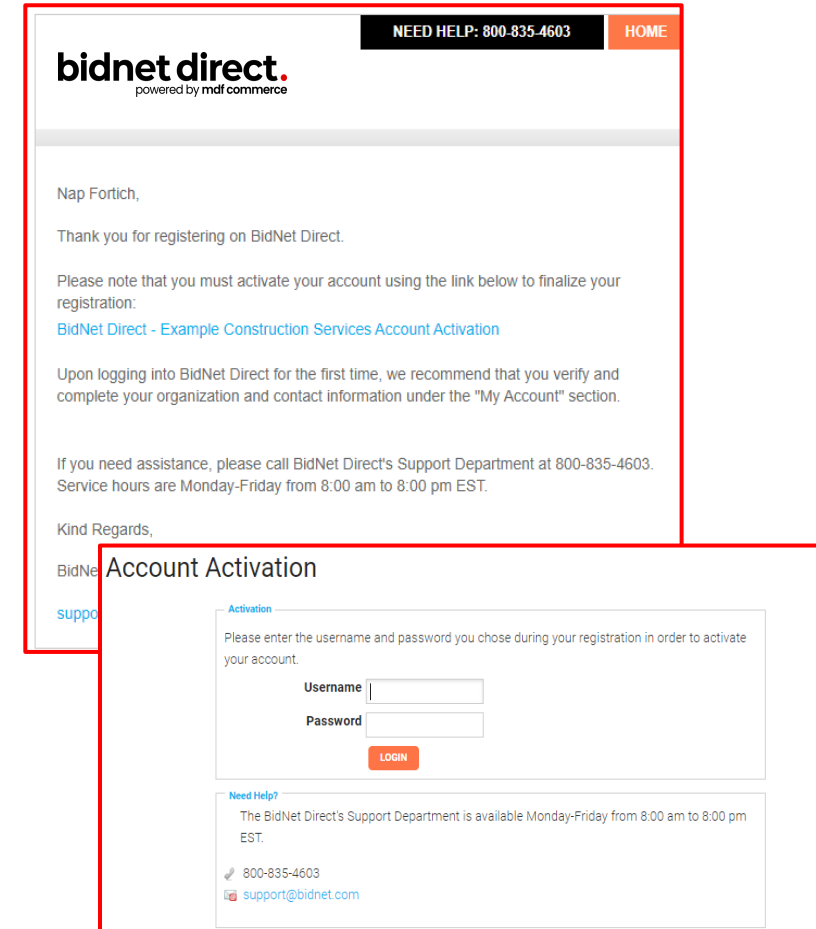
**Subscription Details**  
Your activation email is on its way to [nap.fortich@exampleconstruction.com](mailto:nap.fortich@exampleconstruction.com) inbox. To continue and gain access to your account, follow the instructions indicated in the activation email. In the meantime, find your subscription details below.

**Subscription Details**  
You purchased the **Federal Package - Michigan** and **Enhanced Advertising Profile**  
You will be charged **\$604.95 (plus applicable taxes)** yearly

**Primary Contact**  
Nap Fortich  
Example Construction Company  
[nap.fortich@exampleconstruction.com](mailto:nap.fortich@exampleconstruction.com)  
518 221 2456

**Support**  
Need Help? The BidNet Direct's Support Department is available Monday-Friday from 8:00 am to 8:00 pm EST.  
800-835-4603  
[support@bidnet.com](mailto:support@bidnet.com)

## Sample Email:



The image shows a sample email from BidNet Direct. The header includes the BidNet Direct logo (powered by mdf commerce), a "NEED HELP: 800-835-4603" button, and a "HOME" link. The email body is addressed to Nap Fortich and includes the following text:

Nap Fortich,  
Thank you for registering on BidNet Direct.

Please note that you must activate your account using the link below to finalize your registration:  
[BidNet Direct - Example Construction Services Account Activation](#)

Upon logging into BidNet Direct for the first time, we recommend that you verify and complete your organization and contact information under the "My Account" section.

If you need assistance, please call BidNet Direct's Support Department at 800-835-4603. Service hours are Monday-Friday from 8:00 am to 8:00 pm EST.

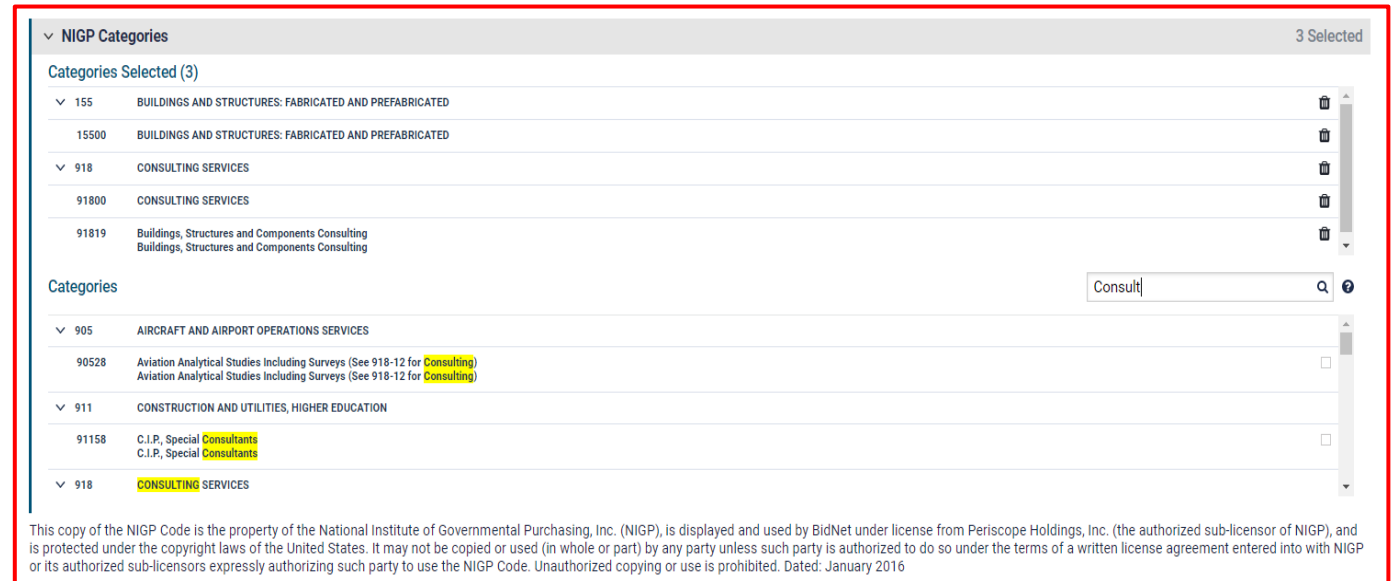
Kind Regards,  
BidNet Direct Support

**Account Activation**  
Activation  
Please enter the username and password you chose during your registration in order to activate your account.  
Username   
Password

**Need Help?**  
The BidNet Direct's Support Department is available Monday-Friday from 8:00 am to 8:00 pm EST.  
800-835-4603  
[support@bidnet.com](mailto:support@bidnet.com)

# Category Code Selection

- Upon your initial login, you will be asked to select the category codes of the products or services your company offers
- Search by keyword & select all the codes that apply
- This information is used:
  - For automatic email notifications when you match with new solicitations
  - In your company profile for buyers to search & find by product/service requirements
  - For any “invitation” to bid manually requested by buyers



3 Selected

Categories Selected (3)

155	BUILDINGS AND STRUCTURES: FABRICATED AND PREFABRICATED	<input checked="" type="checkbox"/>
15500	BUILDINGS AND STRUCTURES: FABRICATED AND PREFABRICATED	<input checked="" type="checkbox"/>
918	CONSULTING SERVICES	<input checked="" type="checkbox"/>
91800	CONSULTING SERVICES	<input checked="" type="checkbox"/>
91819	Buildings, Structures and Components Consulting Buildings, Structures and Components Consulting	<input checked="" type="checkbox"/>

Categories

Consult

905	AIRCRAFT AND AIRPORT OPERATIONS SERVICES	<input type="checkbox"/>
90528	Aviation Analytical Studies Including Surveys (See 918-12 for Consulting) Aviation Analytical Studies Including Surveys (See 918-12 for Consulting)	<input type="checkbox"/>
911	CONSTRUCTION AND UTILITIES, HIGHER EDUCATION	<input type="checkbox"/>
91158	C.I.P, Special Consultants C.I.P, Special Consultants	<input type="checkbox"/>
918	CONSULTING SERVICES	<input type="checkbox"/>

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# Additional Information

- Additional information such as your type of business structure, and any DBE or other certification will be asked
- You may also upload your W-9 form directly to your company profile (agencies prefer this)
- This information is used:
  - In your company profile for buyers to search & find by product/service requirements
  - For any “invitation” to bid manually requested by buyers

1 - Category Selection      2 - Additional Information      3 - Confirmation

**Business Structure\***

- Public Corporation
- Private Corporation
- Partnership
- LLC or LLP
- Individual/Independent Contractor/Sole Proprietor
- Joint Venture
- Non-Profit Organization
- Government Agency
- Organization exempt under Sec 501 (a)
- Other

**Business Type**

- Small
- Large
- Minority Owned
- Woman Owned
- Veteran Owned
- Disabled
- Disadvantaged
- Service Disabled
- Historically Underutilized Business (located in a HUB Zone)
- Historically Underutilized Business (not located in a HUB Zone)
- Historically Black College or University
- Other

**Owner Ethnicity**

- Caucasian
- Hispanic
- Asian/Asian Pacific
- Sub-Continent Asian (Asian Indian)
- African American/Black
- Native American
- Other

**Number of Employees\***

11 to 50

**W-9**

[Upload W-9 form](#)

**Is your company a registered DBE through the state of Michigan (MDOT)?\***


Yes

No

Cancel Save

# Registration Complete!


1 - Category Selection      2 - Additional Information      3 - Confirmation




## Activation Confirmation


Your account has been successfully activated!

[Start Looking for Solicitations](#)

 Need Help?

The BidNet Direct's Support Department is available Monday-Friday from 8:00 am to 8:00 pm EST.

 800-835-4603

 support@bidnet.com

- Login and start looking for open solicitations
- If you selected the paid e-mail notification for Group, Statewide, or Federal opportunities, new notifications of solicitations that match your profile will start immediately
- Need help registering or navigating the system? Contact the Bidnet Direct Vendor Support team at **800-835-4603, option 2**